

Information for speakers

- Projection** Beamer projection, Projections via PC,
Video projection only by previous arrangement.
- Read in from data carrier of the following media:
3 1/2" disks, CD-ROM, DVD-ROM, ZIP-Media up to 250 MB,
Windows XP compatible USB memory sticks
 - Permitted file format:
IBM compatible FAT/NTFS
 - Permitted programs:
Microsoft Powerpoint (up to version 2003 standard)
 - Permitted video formats:
Standards (*.avi, *.mpg), which can be played with
Windows MediaPlayer.

Recommendations to the speakers

- Make an own directory, in which all files, concerning the presentation, are saved.
(e.g. C:/emvbm2005_your name_number of presentation)
- Save in the permitted file formats
- Save related pictures, videos, tables as supplementary file(s) in the directory.
- Save complete list on a data carrier.
- Advisable to add a „readme.txt“ file which points out particular aspects of the presentation.
- Please use only window`s standard fonts, to prevent problems during conversion.

In general Each lecture may include variations from the original so that changes in layout and presentation are possible. As problems may occur following e.g. the import of tables we advise all speakers to take their files to the media center, no later then 60 minutes before the start of the session (not the lecture) in order to ensure the quality of the presentation.

For further Information

please contact m:con
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Duration of Presentation

Speakers of free communications are restricted to 10 min speech plus 5 min. discussion

Poster: The poster sessions will be moderated and each poster presenter should be prepared to summarise his/her main findings within 4 minutes. In each session, the chairperson will select one poster for the "Poster Award" competition.

The winners will be announced on Friday, September 30, from 14.30 to 16.00 a.m. in Hall A.